

Policy Title: Literacy  
Policy



Eastbourne Technology College recognises the importance of raising the standard of all students' literacy levels. Developing and extending the language competency of students will enable them to become more confident and able listeners and speakers, readers and writers. Every student needs to be given the opportunity to extend their language skills in all areas of the curriculum.

Initiated: September 2003

Groups consulted: Governors  
Staff

Reviewed: October 2006

Audience: Parents  
Students

Policy format: Summarised

Policy relates to : Assessment Policy  
Marking Policy

## **Policy**

All members of staff:

- Are aware of the reading and spelling ages of all students in the teaching groups
- They use this information to inform their lesson planning.
- “key words” will be prominently displayed in the classroom.
- will promote and encouraging reading
- will demand the highest standard of written work at all times for both class and homework
- will have high expectations when setting and marking homework.

## **Implementation**

- a) Reading and spelling ages of all students are recorded in the school database.
- b) Students who have taken part in Catch Up or Transition Session will be identified and their progress tracked through KS3.
- c) The English team will continue to run their annual public speaking competition for all students in Years 7 to 10.
- d) Subject areas will promote their subject by having displays of books and materials which are related to the topics under discussion at any one time.
- e) The annual Book Week will continue to promote reading.
- f) Students will read once a week in Pastoral Sessions.
- g) All Year 7s will take part in an activity to mark World Book Day.